



DAVID KEITH SANDS EDUCATION FUND

Thanks to the generosity of the David Keith Sands Education Fund, we are pleased to offer qualifying schools admission /transportation scholarships for field studies to the John Bunker Sands Wetland Center. DKS scholarships are available to schools whose financial situation might otherwise exclude them from visiting the Wetland Center. To apply for funds, please verify that your school meets the eligibility criteria below, and email the application to ldunn@wetlandcenter.com.

Eligibility Requirements

- Scholarships are available to schools that demonstrate a financial need.
- The requesting teacher and school principal must sign the completed application.
- Schools may not apply more than one time per academic year.
- An Education Agreement form must be included with the application.
- All applications must be turned in by January 31 for the Spring semester and September 30 for the Fall semester.
- All applicants will be notified via email once acceptance is determined.

Scholarship Guidelines

- Bus funds will be used to reimburse expenses only; no advances will be given. *Please contact your transportation service center and provide an estimated dollar amount on the attached application.*
- Program funds will be deducted from the program cost amount listed on the educational agreement form.
- The DKS Education Fund is a professional scholarship organization. Please fill out your form as you would when asking for funds from such an organization.
- Any additional information you would like to send via email regarding your visit to the Center for the committee to review is welcome.

Process for Reimbursement

Funds will not be reimbursed unless the following items are submitted within **one month** of the date of the field trip. All forms listed below are included in the fund confirmation packet.

- Itemized, **paid** receipt of bus costs, including the school's name; bus fees are not to exceed the estimated amount.
- Request for Reimbursement form.

For more field study and scholarship information, visit www.wetlandcenter.com. If you have questions, please call us at 972-474-9100 or email ldunn@wetlandcenter.com.

