



JOHN BUNKER SANDS WETLAND CENTER ROOM RENTAL AGREEMENT FORM

INVOICE NUMBER: _____

Organization: _____ Today's Date: _____

Contact Person: _____ Phone: _____

Address: _____ City/State/Zip: _____

Email: _____

Date of Rental: _____ Number of Attendees: _____

Arrival Time: _____ Departure Time: _____

Multipurpose Classroom Seats 40 w/o tables/25 with tables Rate: ____ hrs. x \$ ____ = \$ ____
 \$100 Hourly Rate Private, Corporate
 \$75 Hourly Rate Non-Profit, proof of 501c3

Multipurpose Lab Room Seats 60 w/o tables/36 with tables Rate: ____ hrs. x \$ ____ = \$ ____
 \$100 Hourly Rate Private, Corporate
 \$75 Hourly Rate Non-Profit, proof of 501c3

Gallery Space Seats 125 w/o tables/80 with tables Rate: ____ hrs. x \$ ____ = \$ ____
 \$200 Hourly Rate Private, Corporate
 \$150 Hourly Rate Non-Profit, proof of 501c3

David Keith Sands Silo 60 Seats w/o tables/36 with tables Rate: ____ hrs. x \$ ____ = \$ ____
 \$100 Hourly Rate Private, Corporate
 \$75 Hourly Rate Non-Profit, proof of 501c3

Steven Seay Silo 60 Seats w/o tables/36 with tables Rate: ____ hrs. x \$ ____ = \$ ____
 \$100 Hourly Rate Private, Corporate
 \$75 Hourly Rate Non-Profit, proof of 501c3

Guided, one-hour boardwalk tour; includes project overview Rate: \$25.00 \$ ____

Total Rental Cost: \$ ____

Deposit Amount of 50% of total: \$ ____



If requested by the JBS Wetland Center, Renter will furnish, prior to the event, a certificate of insurance in form and substance acceptable to the JBS Wetland Center.
I have read the John Bunker Sands Wetland Center Facility Rental Agreement Form and agree to the JBS Wetland Center's policies and guidelines, and billing policies.

Contact's Signature _____ Date _____

Credit Card to be kept on file to cover damages/incidental expenses; can also be used for deposit.

Card #: _____ Exp. _____ Security # _____

ZIP Code _____

Please scan/email or mail this form at least two weeks before the date of your rental.

kbourne@wetlandcenter.com

John Bunker Sands Wetland Center, 655 Martin Lane, Combine, Texas 75159
972.474.9100

